

The Gardens at Swan Creek Board Executive Working Session

Date: May 3, 2023

Time: 6:30 pm

Location: Zoom Video Conference

Next Meeting Information

Date: June 7, 2023

Time: 630pm

Location: Community Center & Zoom

ATTENDANCE

BOARD MEMBERS		Present
Kristin Gumbinger	President	X
Melissa Wuest	Vice-President/ Secretary	X
Chuck Bridwell	Treasury	X
Peter Jones, MPM	MPM	X
Jeanne Edwards	Advisory	X
Nicole Hilsenhoff	Advisory	X

**Indicates voting Board member*

AGENDA TOPICS

Start Time	Topic (Lead)	Notes
6:30 pm	Call Work Session to Order	<p>Kristin called the meeting to order.</p> <p>Time Call to Order: 6:36pm</p> <p>Minutes Review. Kristin motioned to approve April minutes with clarifying edit on Good Oaks bid for Raingardens project Buildings #1 & 2.</p> <p>Seconded by: Chuck</p>
	Financial Review (Chuck)	This will be a brief highlight of Current Balances to assist with Project Planning.
	Review Project List 2023 (Board)	<p>Gardens April 2023 Project List collected from Spring Walk through: (alignment with project list as appropriate is in process)</p> <p>Mulch Everywhere, except new landscaping Including trees</p> <p>Litter pickup</p> <p>Grass + soil repair Near sidewalk repair of #39 Buildup of flood area by west garbage corral + seeding Re-seed 'bald' area by northwest rain garden Crinkle Root parking area - new topsoil + seeding</p> <p>Tuckpointing Set \$ amount for High Point to offer estimate</p> <p>Pillars Rusting + broken trim Troy to order new trim pieces Troy to evaluate single pillar and determine if they can be caulked</p> <p>Pink insulation</p>

		<p>Troy to apply a skim coat</p> <p>Chipmunks Possible pest control Used traps in 2022</p> <p>Missing Downspouts Broken downspout in Alley of #1</p> <p>Removal of unused satellite dishes Need to confirm with owner prior to removal</p> <p>Dead bush at 81</p> <p>Repair loose board on tall porch pillar (did not write down #; on bike path side?)</p> <p>Paint touches up Near #59 (Melissa) And removed flag mount</p> <p>Alt's spring cleanup-- when? Need to add to monthly checklist: trimming of daylilies</p> <p>Garbage Corrals Corners + insulation falling out Troy to add a caulk or adhesive/sealant Damaged siding (east corral) Troy to repair</p> <p>Tree treatment How was this auto approved?</p> <p>Rain Gardens Unsure of priority of repair</p> <p>Broken Limb on tree Crinkle root #2761</p> <p>Power Washing Top of brick pillars on Crinkle Root and East Cheryl</p> <p>Alt's Orange Snow Poles - removal</p> <p>Boulder walls + Succulents – continue filling in to help support wall</p> <p>HOA Garden's Update</p> <ul style="list-style-type: none"> • 11 confirmed gardeners this year (3 are discussing/reviewing plots with Ryan) • Note: this is the longest tenure of gardeners we've had since Ryan has been point • Tiller and weed whacker are in good working order • Please keep prairie burn an annual occurrence to maximize health • Request: Quote for water line repair. Specifically looking for a single line (1-2 spigots) from main condo to the current garden plot area • Future planning session would be valuable to brainstorm and review ideas for bringing more value to prairie space.
	Prioritize Project List	See Gardens Project List.
	Identify location for 2nd Quarter BOD Meeting	June 7, 630pm Location: Community Center (room with media equip for Zoom option)
	Action Items Summary	See below.
	Adjourn	Motion to Adjourn made by Chuck Seconded by: Kristin Adjourn Time: 7:41pm

ACTION ITEMS SUMMARY (To be completed by Next Meeting or Target Date)

OWNER	ACTION	TARGET DATE	STATUS
Peter	<ul style="list-style-type: none"> • BID for Window sealing (brick façade) from ACE • Survey HOA members for chimney fireplace cleaning servicing all units at same time, similar to dryer vent cleaning. Include (2 quotes). • See Project List for additional bid requests (noted in red bold font) 	April meeting	
Melissa	<ul style="list-style-type: none"> • Update April minutes with edit & send to Board group • Send Project List as attachment to Peter & Board 	5/11	Complete

PARKING LOT (Topics to be addressed at future meetings)

ITEM & OWNER	DATE ADDED	STATUS
Consider terminology: Members at Large switch to Advisory		